

PARTNERSHIP AGREEMENT: PARTNER and SAFE Bar Network

This agreement outlines how PARTNER and the SAFE Bar Network will collaborate to engage alcohol-serving venues in the SAFE Bar Network and facilitate the SAFE Bar Training Conversation.

Partner

Name:

Address:

Telephone:

E-mail:

SAFE Bar Network

Haleigh Harrold

Executive Director

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Background

The SAFE Bar Network is a nonprofit organization whose mission is to prevent sexual harassment and assault. The SAFE Bar Network achieves this mission by partnering with bars and other alcohol-serving venues to create a workplace culture focused on using active bystander skills to increase safety.

Purpose

With the support of the SAFE Bar Network, PARTNER will build relationships with alcohol-serving venues and implement the SAFE Bar Training, a 60-90 minute facilitated conversation focused on 1) noticing concerning behavior, 2) building active bystander skills to interrupt effectively, and 3) changing norms to support taking actions to prevent overconsumption, harassment and other forms of harm.

The above goals will be accomplished through the following activities:

SAFE Bar Network

- Facilitate the SAFE Bar Training train-the-trainer session and offer opportunities for continuing education.
- Communicate with venues to share the benefits of joining the SAFE Bar Network and complete all scheduling, confirmations, and follow-ups.

- Collect membership donations from alcohol-serving venues participating in the SAFE Bar Network.
- Provide SAFE Bar Network member venues with all deliverables: toolkits, symbols, window clings, posters, stickers, local resource cards, certificates, press releases, networking opportunities, additional trainings, recognition on the SAFE Bar Network website, and social media.
- Analyze evaluation data and distribute post-survey and customer satisfaction data to PARTNER.
- Provide ongoing support and assistance to PARTNER.
- Offer PARTNER opportunities to practice facilitating the SAFE Bar Training conversation and practice resolving difficult questions, conversations, or issues with training participants.
- The SAFE Bar Network will provide PARTNER with all facilitation materials via the Facilitator's Folder, tinyurl.com/SBNfolder

PARTNER

- Complete the SAFE Bar Training train-the-trainer program and post-survey evaluation.
- Share the benefits of joining the SAFE Bar Network with alcohol-serving venues using best practices outlined by the SAFE Bar Network.
- Refer interested alcohol-serving venues to the SAFE Bar Network by providing contact information for the venue leader(s). Learn more at safebarnetwork.org/refer
- Request toolkits (English and Spanish) from the SAFE Bar Network to allow for one toolkit for every training participant.
- Review the Facilitator's Checklist before scheduled SAFE Bar Training conversations, safebarnetwork.org/checklist
- Arrive 30 minutes before scheduled training to:
 - o build a relationship with the venue leader
 - o go over what will be covered in the training session
 - o ask questions and take note of specific topics they want to be covered in the training session and
 - o make sure the venue leader is prepared to do the training introduction and conclusion.
- Facilitate the SAFE Bar Training conversation with the alcohol-serving venue.
- Ensure at least 75% of the SAFE Bar Training participants complete the post-survey, safebarnetwork.org/evaluation
- Ask the owner if you can get a group photo after training and share that group photo with the SAFE Bar Network for use on social media.
- Complete the Fidelity Checklist after each SAFE Bar Training conversation facilitated, safebarnetwork.org/fidelity

This information is outlined in the Facilitator's Checklist, safebarnetwork.org/checklist

Reporting

PARTNER will share the post-survey evaluation with 100% of SAFE Bar Training conversation participants as part of the training session. The goal is that 75% of all training participants complete the post-survey evaluation.

Evaluation data from PARTNER-facilitated trainings will be reviewed frequently with the following goals.

- 85% of post-survey respondents answered each question correctly.
- Post-survey respondents give PARTNER an average grade of "A".
- 100% of Customer Satisfaction survey respondents say PARTNER "met expectations"

The SAFE Bar Network will provide PARTNER with all evaluation results within two weeks of a completed SAFE Bar Training conversation.

Compensation

REFERRALS: When you refer an alcohol-serving venue to the SAFE Bar Network by sharing the venue leader's contact information (email and phone number), the SAFE Bar Network will pay you \$100 for that referral when the venue completes our 30-minute membership call. Learn more and refer at safebarnetwork.org/refer

LOCAL TRAININGS: SAFE Bar Training conversations that are facilitated in PARTNER's local community, 60 miles from their home one way. The SAFE Bar Network will pay PARTNER \$175 for each SAFE Bar Training conversation facilitated.

REGIONAL TRAININGS: SAFE Bar Training conversations that are facilitated in the PARTNER's region, over 60 miles to 200 miles from your home one way. The SAFE Bar Network will pay PARTNER \$500 for the trip and the first training. The SAFE Bar Network will pay \$175 for each additional SAFE Bar Training conversation facilitated. The SAFE Bar Network will reimburse PARTNER for their mileage costs at the GSA rate, www.gsa.gov

For example, If you travel from Kansas City to Columbia to facilitate two sessions with Fieldhouse | Willies. You will be paid \$675 and be reimbursed for the mileage costs at the GSA rate.

If you travel from Kansas City to Columbia to facilitate one session with Campus Bar and Grill You will be paid \$500 and be reimbursed for the mileage costs at the GSA rate.

TRAVELING TRAININGS: SAFE Bar Training conversations that are facilitated outside of PARTNER's region, over 200 miles from home one-way. The SAFE Bar Network will pay \$500 for the trip and the first session. The SAFE Bar Network will pay an additional \$175 for the second, third, and fourth+ sessions. The SAFE Bar Network will cover PARTNER's travel costs including a travel day to the destination and a return travel day. Travel costs covered include: economy airline ticket, meals at the GSA rate, hotel at the

GSA rate, economy car rental or ride-share fees, and airport parking in the economy lot - www.gsa.gov

For example: If you travel to Louisville for sessions scheduled from Sunday to Tuesday and facilitate three sessions each day you will be paid \$500 for the trip plus \$1,400 for a total of \$1,900. You will also be reimbursed for your travel costs at the GSA rate, economy airline ticket, meals at the GSA rate, hotel at the GSA rate, economy car rental or ride-share fees, and airport parking in the economy lot - www.gsa.gov

The alcohol-serving venue receiving the SAFE Bar Training must have a current SAFE Bar Network membership, and the training must be on the official SAFE Bar Network calendar.

Commitment

PARTNER will not use or reproduce the SAFE Bar Network’s curriculum or materials without permission from the SAFE Bar Network executive team.

Duration

This agreement is at will and may be modified when changes are agreed upon by PARTNER and the SAFE Bar Network. This agreement is effective when signed by PARTNER and the SAFE Bar Network and will remain in effect until modified or terminated by any one of the partners by mutual consent.

_____ Date: _____
(PARTNER)

_____ Date: _____
(Haleigh Harrold, SAFE Bar Network, Executive Director)